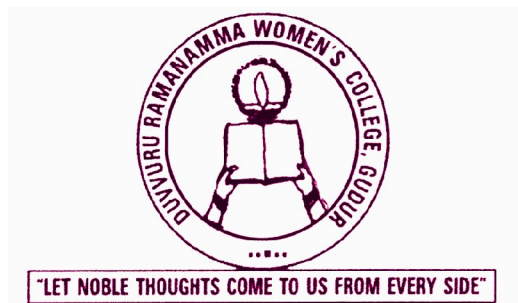


DUVVURU RAMANAMMA WOMEN'S COLLEGE **(AUTONOMOUS)**

Re-Accredited by NAAC with 'A' Grade
Recognized by UGC as 'College with Potential for Excellence
GUDUR, SPSR NELLORE (Dt.) A.P. 524101

e-mail: drwcollege_gdr@yahoo.com

website: www.drwcollege.org



A.Q.A.R.

2014-2015



Submitted
to

The Director

NATIONAL ASSESMENT AND ACCREDITATION COUNCIL
BANGALORE

Duvvuru Ramanamma Women's College

(AUTONOMOUS)

(Re - Accredited by NAAC With 'A' Grade)

Recognized by UGC as "College with Potential for Excellence"

GUDUR - 524 101 - S.P.S.R. NELLORE DIST.

From

Dr. Y. Syamalamma

M.Com., M.Phil., Ph.D.

Principal



Ph. Off : 08624 - 251296

Resi. : 250944

Cell : 9603050109

Fax : 221480

E-mail : drwcollege_gdr@yahoo.com

: syamalapenubaka@gmail.com

Web : www.drwcollege.org

Date 17-10-14

To

The Director,
National Assessment and Accreditation Council,
Bangalore.

Sir,

Sub: D.R.W. College, Gudur, Nellore Dist., A.P., - Sending soft copy of
AQAR report for the year 2014-2015.

I am herewith submitting the soft copy of **Annual Quality Assurance Report (AQAR)** of our College for the year 2014 - 2015 through e - mail (capuaqar@gmail.com). Our Track ID APCOGN10849 Dt. 6.8.2014.

Kindly acknowledge the same.

Thanking you,

Yours faithfully,


PRINCIPAL

PRINCIPAL
D.R.W. COLLEGE
Autonomous
Gudur, S.P.S.R. Nellore District

DUVVURU RAMANAMMA WOMEN'S COLLEGE

[AUTONOMOUS]

Re-Accredited by NAAC with 'A' Grade
Recognized by UGC as 'College with Potential for Excellence
GUDUR, SPSR NELLORE (Dt.) A.P. 524101

The Annual Quality Assurance Report (AQAR) of the IQAC 2014 - 2015

Part – A

I. Details of the Institution

1.1 Name of the Institution

DUVVURU RAMANAMMA WOMEN'S
COLLEGE

1.2 Address Line 1

Z.P. High School Road

Address Line 2

City/Town

GUDUR , S.P.S.R.Nellore District

State

Andhra Pradesh

Pin Code

524101

Institution e-mail address

drwcollege_gdr@yahoo.com

Contact Nos.

08624 – 251296
08624 - 221480

Name of the Head of the Institution

Dr. Mrs.Y.Syamamma

Tel. No. with STD Code:

08624 - 221480

Mobile:

09603050109

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID

1.4 NAAC Executive Committee No. & Date

1.5 Website address:

Web-link of the AQAR:

1.6 Accreditation Details

| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-----------------------|-----------------|------------------------------|-----------------------|-----------------|
| 1 | 1 st Cycle | B ⁺⁺ | Institutional score 82.05 | 2004 | 5 Years |
| 2 | 2 nd Cycle | A | CGPA – 3.14 | 2010 | 5 Years |
| 3 | 3 rd Cycle | A | CGPA – 3.31 | 2015 | 5 Years |
| 4 | 4 th Cycle | --- | --- | --- | --- |

1.7 Date of Establishment of IQAC :

1.8 AQAR for the year

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

- i. AQAR 2010 – 2011 Submitted to NAAC on 22.10.2011
- ii. AQAR 2011 – 2012 Submitted to NAAC on 15.10.2012
- iii. AQAR 2012 – 2013 Submitted to NAAC on 18.10.2013
- iv. AQAR 2013 – 2014 Submitted to NAAC on 22.11.2014
- v. AQAR 2014 – 2015 Submitted to NAAC on 17.10.2015

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No
AICTE

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University

Vikrama Simhapuri University ,
S.P.S.R.Nellore Dt.A.P.

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State/Central Govt. / University UGC

University with Potential for Excellence UGC-CPE

| | | | |
|----------------------------------|--------------------------------|-----------|--------------------------------|
| DST Star Scheme | <input type="text" value="-"/> | UGC-CE | <input type="text" value="-"/> |
| UGC-Special Assistance Programme | <input type="text" value="-"/> | DST-FIST | <input type="text" value="-"/> |
| UGC-Innovative PG programmes | <input type="text" value="2"/> | Any other | <input type="text" value="-"/> |
| UGC-COP Programmes | <input type="text" value="-"/> | | |

2. IQAC Composition and Activities

| | |
|--|---|
| 2.1 No. of Teachers | <input type="text" value="5"/> |
| 2.2 No. of Administrative/Technical staff | <input type="text" value="2"/> |
| 2.3 No. of students | <input type="text" value="2"/> |
| 2.4 No. of Management representatives | <input type="text" value="2"/> |
| 2.5 No. of Alumni | <input type="text" value="2"/> |
| 2.6 No. of any other stakeholder and community representatives | <input type="text" value="1"/> |
| 2.7 No. of Employers/ Industrialists | <input type="text" value="1"/> |
| 2.8 No. of other External Experts | <input type="text" value="1"/> |
| 2.9 Total No. of members | <input type="text" value="18"/> |
| 2.10 No. of IQAC meetings held | <input type="text" value="4 per year"/> |

2.11 No. of meetings with various stakeholders: Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

| S.No. | EVENT | THEME | DATE |
|-------|---|---|---|
| 1 | Orientation Programme Conducted by Department of Economics | Plight of working women and remedies | 4 th & 5 th December 2014. |

2.14 Significant Activities and contributions made by IQAC

- Organized periodical meetings with all stakeholders.
- Provided information on various quality parameters of higher education.
- Conducted all the curricular and Co-curricular activities as per the plan of action chalked out at the beginning of the year by I.Q.A.C.
- Conducted Academic audit with academic peers.
- Organised faculty development programmes.
- Organised student benefit programmes like, educational tours, study projects, industrial visits.
- Conducted number of extension activities.
- Documented various programmes done by the institution.

2.15 Plan of Action by IQAC/Outcome

The College is always try to introduce some innovation in many ways to cater the needs for the present student community. Hence the following is the plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

(Academic calendar enclosed) **Enclosure – I**

| Plan of Action | Achievements |
|--|--|
| <ul style="list-style-type: none"> ➤ Implementation of Autonomous System in U.G. and P.G. level. ➤ Undertake more number of community oriented programmes and extension activities. ➤ To Improve the public address system. ➤ Conduct more number of National Seminars and Workshops ➤ Planning to start more number of Job oriented courses. ➤ To conduct Society outreach programmes and community development programmes. ➤ Improve infrastructure facilities. ➤ Full fledged Research Centre ➤ Improving ICT based Teaching and learning ➤ Enhancing Student Support Services ➤ To Develop green house and other activities to protect the environment ➤ Intensify the activities for Women Empowerment. ➤ Strengthening the activities of career counselling cell and create more opportunities for campus selections. | <ul style="list-style-type: none"> ➤ Conducted the meetings of Governing Body, Academic Council and Board of studies of different subjects. ➤ Conducted the meeting of Finance committee and sent the Budget estimations to the UGC for the year 2014-2015. ➤ Conducted the Semester end examinations as per schedule and released the results within the stipulated time for three years Degree and Two years P.G. Courses. ➤ The curriculum and syllabus in II semester Computer Science, Hindi, was reviewed and proper changes were implemented according to the needs of the day. III & IV Semesters of Botany papers were inter changed. In Physics also same procedure followed. ➤ Introduced Foundation course in value education as ‘Human Values and Professional Ethics’ in IV Semester. ➤ Introduced ‘General Mathematics and Reasoning abilities – 1’ in Semester I. ➤ Research centre has been developed ➤ As per the suggestions of the Staff Council, Creative measures were initiated to improve efficiency in teaching learning process. |

| | |
|--|---|
| | <ul style="list-style-type: none"> ➤ Continued U.G.C Innovative Programmes – M.A Corporate Telugu & M.Sc. Human Nutrition and Nutraceutical Chemistry as interdisciplinary courses. ➤ Remedial coaching classes were conducted to educationally backward students. ➤ Conducted Orientation programme with the U.G.C funds. ➤ Improved the Public address system. ➤ Introduced number of ICT based courses to promote global competencies among the students. ➤ Conducted more No.of guest lectures to enhance the knowledge of the students. ➤ Conducted V.S. University intercollegiate women tournaments and achieved Championship. ➤ Developed Botanical garden through Eco Club. ➤ Conducted Campus selections by MAS Akshaya fabrics Private limited , MY DEALS 247 and Caddy code solutions, ➤ AASARA Club was formed to help the needy people. |
|--|---|

2.16 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body Academic council

Provide the details of the action taken

IQAC Submitted its action plan to the Governing body. The IQAC plan of action was discussed in the governing body and approved for proper implementation.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--|-------------------------------------|--|
| PhD | --- | --- | --- | --- |
| PG | 7 | --- | 5 | --- |
| UG | 9 | --- | 5 | --- |
| PG Diploma | --- | --- | --- | --- |
| Advanced Diploma | --- | --- | --- | --- |
| Diploma | Beauty Care | 1 (with C.P.E.Funds) | --- | --- |
| Certificate | 11 | --- | 11 | 6 |
| Others | --- | --- | --- | --- |
| Total | 28 | --- | 21 | 6 |

| | | | | |
|-------------------|-----|-----|-----|-----|
| Interdisciplinary | --- | --- | --- | --- |
| Innovative | 2 | --- | --- | --- |

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

| Pattern | Number of programmes |
|----------|----------------------|
| Semester | U.G – 9 P.G - 7 |
| Annual | ---- |

1.3 Feedback from stakeholders Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools

** Analysis of the feedback – Enclosure - II*

1.4. Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- The curriculum and syllabus in II semester of Hindi , Computer Science and Mathematics subjects was reviewed and proper changes were implemented according to the needs of the day. III & IV Semesters of Botany papers were interchanged. In Physics also same procedure followed.
- Introduced Foundation course in value education as ‘Human Values and Professional Ethics’ in IV Semester.
- Introduced ‘General Mathematics and Reasoning abilities – 1’ in Semester II.
The Syllabus was revised in the B.O.S Meetings of respective subjects and approved by the Academic council.

1.5. Any new Department/Centre introduced during the year. If yes, give details .
Introduced foundation course in Human values and professional ethics in IV Semester.

Yes

➤ Introduced ‘General Mathematics and Reasoning abilities – 1’ in Semester II.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

| Total | Asst. Professors | Associate Professors | Professors | Others |
|-------|------------------|----------------------|------------|--------|
| 52 | 42 | 10 | --- | --- |

2.2 No. of permanent faculty with Ph.D.

10

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
|------------------|---|----------------------|---|------------|---|--------|---|-------|---|
| R | V | R | V | R | V | R | V | R | V |
| - | - | - | - | - | - | - | - | - | - |

2.4 No. of Guest and Visiting faculty and Temporary faculty

5

2.5 Faculty participation in conferences and symposia:

| No. of Faculty | International level | National level | State level |
|-------------------|---------------------|----------------|-------------|
| Attended Seminars | 4 | 5 | --- |
| Presented papers | 1 | 2 | --- |
| Resource Persons | - | - | - |

2.6. Innovative processes adopted by the institution in Teaching and Learning:

- The curriculum and syllabus is designed according to the latest advancements in the respective subjects. This has been possible due to the Autonomous System
- Integrated Information and Communication Technology (ICT) in the curriculum for equipping the students to compete in the global employment markets.
- The College also offers need based job oriented courses, which helped student community to face the global competence.
- Conducting student centric activities like seminars, educational tours, field visits, study projects etc.

2.7 Total No. of actual teaching days during this academic year

182

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

De-coding, Double valuation for P.G. Students, Instant examination, Online Practical examination in English for U.G. Students

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

52

2.10 Average percentage of attendance of students

95 %

2.11 Course/Programme wise distribution of pass percentage : 2014 – 2015

U.G. RESULTS

| Group | Appeared | Passed | | | | Total Pass | Pass % |
|-------------|----------|-------------|---------|----------|-----------|------------|--------|
| | | Distinction | I Class | II Class | III Class | | |
| B.A | 29 | -- | 16 | 5 | - | 21 | 72.4 |
| B.Com (G) | 29 | 1 | 21 | 1 | - | 23 | 79.3 |
| B.Com (C.A) | 55 | 16 | 37 | - | - | 53 | 96.3 |
| C.P.Z | 16 | 2 | 7 | - | - | 9 | 56.2 |
| B.Z.C | 22 | 2 | 13 | 1 | - | 16 | 72.7 |
| B.B.C | 17 | 7 | 8 | - | - | 15 | 88.2 |
| M.P.C | 14 | 5 | 6 | - | - | 11 | 78.5 |
| M.C.S | 53 | 35 | 13 | - | - | 48 | 90.5 |
| M.P.E | 17 | 6 | 7 | 1 | - | 14 | 82.3 |

P.G. RESULTS

| Branch | Appeared | Passed | failed | Pass % |
|--------------------------|----------|--------|--------|--------|
| M.A.(Cor.Telugu) | 7 | 7 | Nil | 100 |
| M.Sc(Mathematics) | 31 | 31 | Nil | 100 |
| M.Sc (Physics) | 10 | 10 | Nil | 100 |
| M.Sc.(Organic Chemistry) | 12 | 7 | 5 | 58.3 |
| M.Sc.(H.N.N.C.) | 15 | 15 | Nil | 100 |

M.B.A. & M.C.A. RESULTS

| Branch | Semester | Appeared | Passed | failed | Pass % |
|--------|----------|----------|--------|--------|--------|
| M.B.A. | IV | 29 | 29 | Nil | 100 |
| M.C.A. | VI | 5 | 5 | Nil | 100 |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Facilitating the faculty to use the ICT tools
- Encouraging the faculty to participate in professional development programmes
- Conducting Internal and External Academic audit.

2.13 Initiatives undertaken towards faculty development

| <i>Faculty / Staff Development Programmes</i> | <i>Number of faculty benefitted</i> |
|--|-------------------------------------|
| Refresher courses | - |
| UGC – Faculty Improvement Programme | - |
| HRD programmes | - |
| Orientation programmes | 30 |
| Faculty exchange programme | 23 |
| Staff training conducted by the university | - |
| Staff training conducted by other institutions | - |
| Summer / Winter schools, Workshops, etc. | 5 |
| Others(Seminars & International Symposium) | 8 |

2.14 Details of Administrative and Technical staff

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|--------------------------------------|-----------------------------------|---|---|
| Administrative Staff | 24 | 5 | Nil | 14 |
| Technical Staff | 2 | Nil | Nil | Nil |

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Constitution of Research Committee
- Motivated the teachers towards academic development
- Guided the faculty to send the proposal for UGC Minor and Major projects.
- Encouraged to attend National and International seminars and workshops to enhance research culture
- New faculty members are encouraged to register for M.Phil / Ph.D
- Promoting college level research projects
- Involving students in study projects

3.2 Details regarding major projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | - | - | - | - |
| Outlay in Rs. Lakhs | - | - | - | - |

3.3 Details regarding minor projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|----------|------------|-----------|
| Number | --- | 1 | --- | --- |
| Outlay in Rs. Lakhs | --- | 1,70,000 | --- | --- |

3.4 Details on research publications

| | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals | 1 | 4 | - |
| Non-Peer Review Journals | - | - | - |
| e-Journals | - | - | - |
| Conference proceedings | | - | - |

| S. No | Name of the Faculty | Department | Title | Journal |
|-------|---------------------|------------|--|--|
| 1. | Dr.K.Eswaramma | Telugu | Telugu ku velugu nimpina angleyudu | Telugu Velugu (Page no. 94) |
| | | | Sthri Vada Kavithwam | Nijam kosam (Telugu national weekly) RNI No APTELU/2011/37411 |
| | | | Folk lore of Khasi Tribe in the state of Meghalaya : Introspection | DravidianUniversity International seminar souvenir |
| 2. | S.Mamatha | Telugu | Vallampati Sahithya Drukpadam | Publications with ISBN Num : (page no. 284-289) ISBN No : 978-93-82271-34-5 |
| | | | Vallampati Vimarsana Drukpatham | Publications with ISBN Num : (page no. 93-97) ISBN No : 978-81-922335-8-1 |

| S. No | Name of the Faculty | Department | Title | Journal |
|-------|---------------------|------------|---|---|
| 3 | Smt.M.Bhavani | Zoology | 'The effect of dietary protein on the growth potenciales and nitrogen excretion in fresh water prawn <i>Macrobrachium rosenbergii</i> ' | International journal of fisheries and Aquatic studies, ISSN No.2347-5129 IJFAS 2014; 2(2) : XX-XX, P.No.89-94 |
| 4 | Dr.P.Kamala sayi | Hindi | Amruthalal Nagar ke Upanyasom mein Naari Chethana | Sahithya, Samaj tatha Samskruthi ke samakaleena prashna ISBN No. : 978 – 93 – 81980 – 28 – 6 P.No.of the article : 442 |
| 5 | Dr. M.Bhavani | Zoology | The effect of dietary protein on the growth potenciales and nitrogen excretion in fresh water prawn <i>Macrobrachium rosenbergii</i> | International Journal of Fisheries and Aquatic Studies 2014; 2(2): 243-248, ISSN: 2347-5129 M. Bhavani <i>Department of Zoology, V.S.U.P.G. Centre, Kavali – 524201, India.</i> K. Hareesh <i>Department of Zoology, V.S.U.P.G. Centre, Kavali – 524201, India</i> Y. Suneetha <i>Department of Zoology, S.V.University, Tirupati – 517 502,India.</i> M. Srinivasulu Reddy <i>Department of Zoology, S.V.University, Tirupati – 517 502,India.</i> |
| | | | Monitoring of growth potenciales in fresh water prawn <i>Macrobrachium rosenbergii</i> feeding with experimental diets with different nutrients | Discovery The International Daily journal P - 79-81, Published: 5 December 2014 ISSN 2278 – 5469 EISSN 2278 – 5450 Bhavani M1, Sujay Kumar G2, Hareesh1, Srinivasulu Reddy M3 |

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 .Research funds sanctioned and received from various funding agencies, industry and other Organisations

| Nature of the Project | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|--|---------------|----------------------------|------------------------|--------------|
| Major projects | - | - | - | - |
| Minor Projects | - | - | - | - |
| Interdisciplinary Projects | - | - | - | - |
| Industry sponsored | - | - | - | - |
| Projects sponsored by the University/ College | 2014-15 | D.R.W.College | 2.9 Thousand | 2.9 Thousand |
| Students research projects <i>(other than compulsory by the University)</i> | - | - | - | - |
| Any other(Specify) | - | - | - | - |
| Total | - | - | - | - |

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11. No. of conferences organized by the Institution

| Level | International | National | State | University | College |
|---------------------|---------------|------------------|-------|------------|---------|
| Number | - | 1 | - | - | -- |
| Sponsoring agencies | - | UGC New Delhi | - | - | - |

3.12. No. of faculty served as experts, chairpersons or resource persons

3.13. No. of collaborations International National Any other

3.14. No. of linkages created during this year

3.15. Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16. No. of patents received this year

| Type of Patent | | Number |
|----------------|---------|--------|
| National | Applied | - |
| | Granted | - |
| International | Applied | - |
| | Granted | - |
| Commercialised | Applied | - |
| | Granted | - |

3.17. No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

| Total | International | National | State | University | Dist | College |
|-------|---------------|----------|-------|------------|------|---------|
| - | - | - | - | - | - | - |

3.18. No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19. No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SR Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC :

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26. Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Conduct of rallies on different Awareness Programmes in collaboration with the local bodies concerned.
- Participation in Clean and green programmes in campus and Community.
- Distribution of books to poor students
- Distribution of Jute bags to avoid plastic bags

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
|---|---------------|---------------|----------------|---------------|
| Campus area | 6 acres | - | - | 6 acres |
| Class rooms | 40 | - | - | 40 |
| Laboratories | 14 | - | - | 14 |
| Seminar Halls | 3 | - | - | 3 |
| No. of important equipments purchased (\geq 1-0 lakh) during the current year. | 5 | - | UGC | 5 |
| Value of the equipment purchased during the year (Rs. in Lakhs) | Rs.11.6 lakhs | - | UGC | Rs.11.6 lakhs |
| Others (UGC Innovative Programme) | Rs.28.1 lakhs | - | UGC | Rs.28.1 lakhs |

4.2 Computerization of administration and library

- Up gradation of the software in the library with Total Library software solutions

4.3 Library services:

| | Existing | | Newly added | | Total | |
|------------------|----------|---------|-------------|--------|-------|---------|
| | No. | Value | No. | Value | No. | Value |
| Text Books | 14637 | 2935477 | 3010 | 482373 | 17647 | 3417850 |
| Reference Books | 17433 | 4135477 | 1112 | 250918 | 18545 | 4386395 |
| e-Books | 51000 | 5000 | - | - | 51000 | 5000 |
| Journals | - | - | 120 | 43560 | 120 | 43560 |
| e-Journals | 5365 | 58150 | - | - | 5365 | 58150 |
| Digital Database | - | - | - | - | - | - |
| CD & Video | 139 | 26163 | - | - | 139 | 26163 |
| Others (specify) | - | - | - | - | - | - |

4.4 Technology up gradation (overall)

| | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Others |
|----------|-----------------|---------------|----------|------------------|------------------|--------|-------------|--------|
| Existing | 216 | 131 | 28 | 14 | -- | 14 | 22 | 7 |
| Added | 18 | 18 | -- | -- | -- | -- | -- | -- |
| Total | 234 | 151 | 28 | 14 | -- | 14 | 22 | 7 |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up gradation (Networking, e-Governance etc.)

- ICT learned facilities upgraded in all the departments.
- ICT facilities in all the seminar halls were upgraded
- Computer and Internet access is made available to all the staff and students .Each and every department is provided with computer systems with internet access. The Internet centre is open from 8A.M.to 8P.M.on all working days. All the teaching and Non-Teaching staff are trained how to browse the internet by the faculty of M.C.A. Department.

4.6 Amount spent on maintenance in lakhs :

| | |
|--|--------------|
| i) ICT | Rs.75,000 |
| ii) Campus Infrastructure and facilities | Rs.75,000 |
| iii) Equipments | Rs.1,50,000 |
| iv) Others | Rs.10,00,000 |
| Total : | Rs.4,00,000 |

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

5.2 E

- Orientation and awareness programmes on student support services available in the college was arranged by IQAC
- All the students are enlightened with the respective departments about the supportive services rendering by the concerned departments

- Relevant records are maintained in the respective departments, Controller office, Physical education department and in the office

5.3 (a) Total Number of students

| | | | |
|-----|-----|--------|--------|
| UG | PG | Ph. D. | Others |
| 926 | 151 | - | -- |

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men

| | |
|----|---|
| No | % |
| - | - |

Women

| | |
|-----|-----|
| No | % |
| Nil | Nil |

| Last Year (2013 – 2014) | | | | | | This Year (2014 – 2015) | | | | | |
|--------------------------|-----|----|-----|-----------------------|-------|---------------------------|----|----|-----|-----------------------|-------|
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 239 | 437 | 30 | 407 | 2 | 1115 | | | | | | 1077 |

Demand ratio : 1:1

Dropout 2 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Free Coaching for entry into services by inviting Eminent personalities with the UGC assistance under merged schemes
- Coaching has been given in communicative English, Arithmetic aptitude, Reasoning and Computer skills etc. With the college funds
- Training has been given through JKC

No. of students beneficiaries

300

5.5 No. of students qualified in these examinations

-

--

22

-

-

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- The Institution facilitates and support students for appearing and qualifying in various competitive Examinations.
- The faculty from Arts Departments extends free coaching to the students those who are appearing for Group II and IV Services, LIC Examinations and Bank Examinations .
- Training programme by JKC is arranged

No. of students benefitted

5.7 Details of campus placement

| <i>On campus</i> | | | <i>Off Campus</i> |
|---------------------------------|---------------------------------|---------------------------|--|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| - | - | - | 25students in various institutions & 3 students in SHAR centre |

5.8 Details of gender sensitization programmes

lectures were arranged on communal harmony and gender justice

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level

National level

International level

5.10 Scholarships and Financial Support

| | Number of students | Amount Rs. |
|--|--------------------|--------------|
| Financial support from institution | 10 | 82 thousands |
| Financial support from government | 158 | 26.6 lakhs |
| Financial support from other sources | 30 | 1.5 lakhs |
| Number of students who received International/ National recognitions | - | - |

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed : 3

Criterion – VI

6. Governance, Leadership and Management

6.1 Vision of the Institution :

- To educate women about their rights and equal opportunities in all aspects of life and to raise their level of aspirations and achievements
- To educate women about their role in the contribution of economic and social development.
- To improve vocational or employment related knowledge and skills
- To promote and encourage noble motives, objective thinking and strength of will to implement one's decisions
- To make the women community to know the legitimate responsibilities in discharging their duties
- To inculcate the right attitude to accept any job or work to serve the society suitably
- To achieve the empowerment of women in financial status on par with their brothers in their families
- To make the future mothers to realize the potentialities of their girl children and support them to achieve their dreams.

Mission of the Institution :

- The institution was started with the noble motto of **“Let noble thoughts come to us from every side”**. Keeping this in mind the college always welcomes innovative suggestions offered by the intellectuals. The college conducts spiritual classes to inculcate spiritual values among the students, to break down the social barriers and to have religious tolerance. The truths that are common to all religions are being taught to students to realize the importance of human values. Based on the sayings of Swami Vivekananda the college gives priority to character building and value based education

6.2. Does the Institution has a management Information System

Yes

6.3. Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Conduct of Annual BOS Meetings in all subjects for revising the syllabus to meet the global competences
- Analysis and implementation of feedback from all state holders
- Inviting suggestions from academic peers and incorporating them in curriculum development

6.3.2 Teaching and Learning

- Providing facilities for ICT utilization
- Encouraging to participate in professional development programmes

6.3.3 Examination and Evaluation

- Conduct of continuous internal assessment tests
- Reviewed performance of students and decided to conduct additional classes
- Provision of reading and study materials for all CET examinations and competitive examinations
- Transparency in evaluation methods

6.3.4 Research and Development

- Conduct of college level Research Projects by faculty
- Encouraging P.G students for outside Research projects
- Promoting student study projects

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Enhanced digital library facility
- Computerized total library
- Awareness programmes on optimal utilization of learning resources in general library and digital library
- Enrichment of infrastructure and learning resources

6.3.6 Human Resource Management

- Periodical review of the performance
- Constitution of different academic and administrative committees
- Conducted periodical meetings with all committees
- Obtains feedback

6.3.7 Faculty and Staff recruitment

- Recruitment by internal experts committee when ever need arises

6.3.8 Industry Interaction / Collaboration

- Field visits to near industries
- Linkages with companies

6.3.9 Admission of Students

- Allotment of seats in U.G is based on the marks secured in the Intermediate
- P.G. seats through P.G.C.E.T Conducted by affiliated University

| | | |
|-------------------------|--------------|--|
| 6.4 Welfare schemes for | Teaching | --- |
| | Non teaching | ---- |
| | Students | Scholarships from Govt & Welfare fund of the College |

6.5 Total corpus fund generated Rs. 2.97 crores

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|---|----------|--------------------------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | Yes | 1. Principal Govt. Degree College 2. C.C.E A.P., Hyderabad | Yes | I.Q.A.C & Governing Body |
| Administrative | - | - | - | - |

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Conduct of internal assessment for 30%
- External evaluation for 70%
- Instant examination provision is given to the final year students, who has backlog of 1 or 2 subjects from 1st to 6th semesters

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Nil

6.11 Activities and support from the Alumni Association

- Alumni association regularly meets once in 3 months and monitor the various academic activities conducted in this college, by way of cash incentives and by providing text books to needy students, Alumni Association help the institution to the best of their ability.

6.12 Activities and support from the Parent – Teacher Association

- Parents’ association regularly meets once in 3 months and monitors various academic activities conducted in this college. Encourage the students by way of cash incentives and by providing text books to needy students & by conducting various competitions to the students, the Parent-Teacher Association help the institution to the best of their ability.

6.13 Development programmes for support staff

- Computer training is imparted by the Computer dept. to the non-teaching staff.
- All the non-teaching staff are encouraged to acquire additional qualifications.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Maintenance of greenery and cleanliness in the premises of college and hostels
- Avoiding plastic usage in the campus
- Creating polluting free environmental

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Adopted the mechanism of internal quality checks
- Introduced number of career oriented short term courses with free of cost. Motivated the Alumni and Parents to support these courses
- Students are encouraged to take part time jobs outside college hours under the scheme “**Earn while you learn**”

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- As per the suggestions of the Staff Council, Creative measures were initiated to improve efficiency in teaching learning process.
- Continued U.G.C Innovative Programmes – M.A Corporate Telugu & M.Sc. Human Nutrition and Nutraceutical Chemistry as interdisciplinary courses.
- Conducted Guest Lectures, Seminars, workshops, with the U.G.C Autonomous funds.
- Improved the public address system , which helped the Principal, faculty and office staff and students for urgent announcements.
- Introduced number of ICT based courses to promote global competencies among the students.
- Conducted the meetings of Governing Body, Academic Council and Board of studies of different subjects.
- Conducted the meeting of Finance committee and sent the Budget estimations to the UGC for the year 2014-2015. Spent the expenditure from the Autonomous Grant , released by the UGC.
- Conducted the Semester end examinations as per schedule and released the results within the stipulated time for three years Degree and Two years P.G. Courses.
- The curriculum and syllabus in II semester of Hindi , Computer Science and Mathematics subjects was reviewed and proper changes were implemented according to the needs of the day. III & IV Semesters of Botany papers were interchanged. In Physics also same procedure followed.
- Introduced Foundation course in value education as ‘Human Values and Professional Ethics’ in IV Semester.
- Introduced ‘General Mathematics and Reasoning abilities – 1’ in Semester II.
- As per the suggestions of the Staff Council, Creative measures were initiated to improve efficiency in teaching learning process.
- SC & ST Remedial coaching classes were conducted. The academic performance of SC, ST Students was significantly enhanced.

7.3 Give two Best Practices of the institution

Enclosed – Enclosure -II

7.4 Contribution to environmental awareness / protection

- Rallies and awareness programmes are conducted on pollution and protection of environment

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add.

- The only College in the entire three districts i.e. Nellore, Chittoor and Kadapa in the S.V. University and V.S. University area has got the Autonomous status
- The College was identified as one of the 148 Colleges recognized by the UGC as ‘College with Potential for Excellence.’
- The College has been Identified one among the 45 Colleges at National level by UGC and MHRD, to upgrade the status of the College under RUSA and called for a meeting of the Principals on 6th October 2013 at New Delhi.

8. Plans of the institution for the next year

The College is always try to introduce some innovation in many ways to cater the needs for the present student community. Hence the following are the future plans to take this Institution to greater heights.

- Introducing Inter disciplinary Innovative Programmes which has Regional, National and global importance.
- Full fledged Research Centre
- Infrastructure development
- Improving ICT based Teaching and learning
- Enhancing Student Support Services
- Developing green house and other activities to protect the environment
- Reforms in Examination System.
- Take up more community oriented programs
- Intensify the activities for Women Empowerment
- Strengthening the activities of career counselling cell and create more opportunities for campus selections.

Name: Dr.P.KAMALA SAYI

Coordinator, IQAC

Name : Dr.Y.SYAMALAMMA

Chairperson, IQAC

ENCLOSURE – I
CALENDER 2014 - 2015

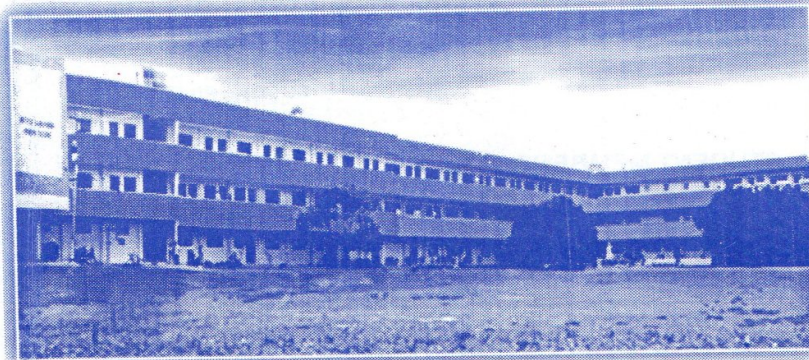
DUVVURU RAMANAMMA WOMEN'S COLLEGE - GUDUR

(AUTONOMOUS)

Re-Accredited by 'NAAC' with 'A' Grade
Recognized by UGC as "College with Potential for Excellence"



"LET NOBLE THOUGHTS COME TO US FROM EVERY SIDE"



CALENDAR

2014 - 2015

CALENDAR COMMITTEE

| | | |
|--|---|--|
| CHAIRPERSON & PRINCIPAL - IN-CHARGE | : | Dr. M. Swarupa Rani M.A., B.Ed., M.Phil., Ph.D., |
| SPECIAL OFFICER | : | Dr. K. Meharmani, M.A., M.Phil., Ph.D., |
| DIRECTOR | : | Dr. Y. Syamalamma M.Com., M.Phil., Ph.D., |
| CONVENOR | : | M. Bhavani, M.Sc., PGDCA., Ph.D., |
| STUDENT MEMBERS | : | D. Salamma, III B.A., Ch. Supraja, III B.Sc., (CBZ) |



COLLEGE MANAGEMENT COMMITTEE

Sri A. Ravikumar Reddy, President
S/o. Rtn A. Syamasundara Reddy

Dr. C. R. Reddy, Secretary & Correspondent
S/o. C. Venku Reddy

Sri Rtn G. D. Reddy, Treasurer
S/o. G. Venkata Subba Reddy

Sri P. Sanathkumar Reddy, Member
S/o. P. Kota Reddy

Sri S.V. Maheedhar Reddy, Member
S/o. S.V. Krishna Reddy

Sri K. Subbarami Reddy, Member
S/o. K. Venkatarami Reddy

Dr. C. Janardhana Reddy, Member
S/o. C. Venkata Reddy

Sri P. Janakirami Reddy, Member
S/o. P. Subbarayulu Reddy

Sri Allareddy Dayakar Reddy, Member
S/o. Venkata Krishna Reddy

Sri M. Sivakumar Reddy, Member
S/o. Rama Raghava Reddy

Sri R.G.K. Reddy, Member
S/o. Sankara Reddy

1

Motto

The Institution was started with the noble MOTTO of "Let Noble thoughts come to us from every side". Keeping this in mind the college always welcomes the innovative suggestions offered by the intellectuals. The College conducts scriptural classes to inculcate Spiritual values among the students, to break down the social barriers and to have religious tolerance. The truths that are common to all religions are being taught to students to realize the importance of human values. Based on the saying of Swami Vivekananda the College gives priority to character building and value based education.

Vision

- > The Vision of the College is
- > To educate women about their rights and equal opportunities in all aspects of life and to raise their level of aspirations and achievements.
- > To educate women about their role in the contribution of economic and social development.
- > To improve vocational or employment related knowledge and skills.
- > To promote and encourage noble motives, objective thinking and strength of will to implement one's decisions.
- > To make the women community to know the legitimate responsibilities in discharging their duties.
- > To inculcate the right attitude to accept any job or work to serve the society suitably.
- > To achieve the empowerment of women in financial status on par with their brothers in their families.
- > To make the future mothers to realize the Potentialities of their girl children and support them to achieve their dreams.

Mission

- > To encourage first generation learners and these from marginalized groups and ensure gender equality.
- > To offer innovative quality education in emerging fields with flexibility in curriculum and teaching learning process.
- > To build up a learner - friendly, eco-friendly academic environment.
- > To nurture a student centered teaching-learning culture by judicious use of ICT
- > To foster holistic development of character by instilling then spirit of social service and social justice through group activities.
- > To promote personality development to inculcate habits of self reliance

2

| | | |
|-----------------------|---|--|
| SPECIAL OFFICER | : | Dr. K. Meharmani, M.A., M.Phil., Ph.D., |
| DIRECTOR | : | Dr. Y. Syamalamma M.Com., M.Phil., Ph.D., |
| PRINCIPAL - IN-CHARGE | : | Dr. M. Swarupa Rani M.A., B.Ed., M.Phil., Ph.D., |

TEACHING STAFF

ENGLISH DEPT.

1. **Dr. D. Revathi Devi, M.A., P.G.D.T.E., Ph.D., Reader**
2. **P. Rajani, M.A., M.Phil., Ph.D.,**
3. **K. Mydhili, M.A., L.L.B.**

TELUGU DEPT.

4. **Dr. K. Eswaramma, M.A., Ph.D.,**
5. **Y. Santhi, M.A., M.Phil., Ph.D.,**
6. **S. Mamatha, M.A., M.Phil., Ph.D.,**

HINDI DEPT.

7. **Dr. P. Kamala Sai, M.A., M.Phil., B.Ed., Ph.D.,**

HISTORY DEPT.

8. **D. Sujana, M.A., B.Ed.,**

ECONOMICS DEPT.

9. **B. Revathi, M.A., B.Ed.,**

POLITICAL SCIENCE DEPT.

10. **D. Geetha, M.A., B.Ed.,**

COMMERCE DEPT.

11. **Dr. V. Bharatha Lakshmi, M.Com., Ph.D., Reader**
12. **V. Nirmala, M.Com., B.Ed., M.Phil., M.B.A., Ph.D.,**
13. **Sk. Shakeela, M.Com., M.Ed.,**
14. **S. Jayalakshmi, M.Com.,**
15. **M. Ramanamma, M.Com.,**

3

BOTANY DEPT.

17. Y. Hemalatha, M.Sc., M.Phil.
18. P. Subbarathnamma, M.Sc., B.Ed.,

ZOOLOGY DEPT.

19. M. Bhavani, M.Sc., PGDCA., Ph.D.,
20. Ch. Lalitha Kumari, M.Sc., M.Phil., B.Ed., Ph.D.,

PHYSICS DEPT.

21. Dr. B. Yasoda, M.Sc., M.Phil., Ph.D.,
22. K. Divya Deepa, M.Sc., B.Ed.,
23. P. Alivelamma, M.Sc.,
24. D. Santhi, M.Sc.,
25. P. Rajani, M.Sc.,
26. V. Sai Lakshmi, M.Sc.,
27. V. Swapna (Electronics), B.Tech.,
28. G. Kalyani, M.Sc.,

CHEMISTRY DEPT.

29. Dr. T. Radha Lakshmi, M.Sc., Ph.D.,
30. B. Sailaja, M.Sc., B.Ed.,
31. Ch. Rama Sundari, M.Sc., M.Phil.,
32. T. Rajeswari, M.Sc., B.Ed.,
33. G. Prasanthi, M.Sc., B.Ed.,
34. S. Suneetha, M.Sc.,

MANAGEMENT DEPT.

35. T. Haritha, M.B.A., LLB.,
36. A. V. Subhashini, M.B.A.,

4

BIO TECHNOLOGY DEPT.

37. Dr. R., Varalakshmi, M.Sc., Ph.D.,
38. U. Surekha, M.Sc.,

HOME SCIENCE DEPT. (NUTRITION)

35. Dr. M. Rachel Kumari, M.Sc., M.Ed., Ph.D., Reader
36. P. Gayathri, M.Sc.,

MATHEMATICS DEPT.

37. K. Vijaya Lakshmi, M.Sc., B.Ed.,
38. V. Radha, M.Sc., B.Ed.,
39. M. Sreelakshmi, M.Sc., B.Ed.,
40. A. Subba Rao, M.Sc., M.Phil., M.Tech
41. E. Prasunamma, M.Sc., B.Ed.,

STATISTICS DEPT.

42. A. Srinivasulu, M.Sc., (Stat) M.Sc., (Maths)

COMPUTER SCIENCE DEPT.

43. T. Rajesh, M.C.A.,
44. N. Sravanthi, M.C.A.,
45. R. Sravani, M.C.A.,
46. V. Bhanu Priya, M.C.A.,

PHYSICAL EDUCATION DEPT.

47. C. Vijaya Kala, M.A. M.P.Ed., M.Phil., C.Y.Ed., Ph.D.,

LIBRARY & INFORMATION SCIENCE

48. Dr. P. Anuradha, M.A., M.L.I.Sc., Ph.D.,

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SPECIAL FEE COMMITTEES

| | |
|---------------------------------------|---|
| Science Fee Fund | : Dr. T. Radha Lakshmi |
| Library Fee Fund | : Dr. B. Yasodha |
| Stationery Fee Fund | : Dr. V. Bharatha Lakshmi |
| Games Fee Fund | : V. Nirmala |
| College Day Fee Fund | : Dr. D. Revathi Devi |
| Union Fee Fund | : |
| Medical Inspection fee fund | : Y. Hemalatha |
| Calendar Fee Fund | : M. Bhavani |
| Incharge of Internal Examinations | : Dr. V. Bharatha Lakshmi M. Bhavani |
| Controller of Examinations | : Dr. T. Radha Lakshmi |
| Additional controller of Examinations | : Dr.P. Kamala Sai |
| Hostel Advisory Committee | : Dr. T. Radha Lakshmi V. Nirmala |
| Controller of Certificate Courses | : Dr. V. Bharatha Lakshmi |

6

GENERAL COMMITTEES

| | |
|-----------------------------|--|
| Library Advisory Committee | : Dr. D. Revathi Devi Dr. B. Yasodha Dr. P. Kamala Sai Y. Santhi S. Mamatha |
| Literary & Cultural | : Dr. V. Bharatha Lakshmi Dr. D. Revathi Devi Dr. P. Kamala Sai Dr. Eswaramma Y. Shanthi N. Sravanthi |
| Discipline Committee | : C. Vijaya Kala P. Anuradha Ch. Lalitha Kumari Y. Hema Latha K Vijaya Lakshmi M. Bhavani |
| Compus maintenance | : Y. Hemalatha B. Sailaja Ch. Lalitha Kumari Subbarathanamma |
| Placement & Careerguidance: | Dr. R. Varalakshmi T. Rajesh Dr. M. Rachel Kumari Dr. T. Radha Lakshmi A. Subba Rao |

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| | |
|------------------------------------|--|
| Parents association | : Dr. M. Swarupa Rani Dr. M. Bhavani Y. Hemalatha P. Gayathri |
| Alumni | : Dr. V. Bharatha Lakshmi B. Sailaja N. Sravanthi Ramanamma S. Jayalakshmi G. Kalyani |
| Magazine & News Letter & Feed back | : Dr. D. Revathi Devi K. Dr. Eswaramma D. Geetha M. Ramanamma S. Mamatha |
| Certificate Courses | : Dr. V. Bharatha Lakshmi T. Rajesh P. Gayathri |
| Wealfare Committee | : Dr. V. Bharatha Lakshmi V. Nirmala, B. Yasodha D. Sujana T. Haritha |
| Placemen cell | : Dr. R. Varalakshmi T. Rajesh Dr. M. Rachel Kumari Dr. T. Radha Lakshmi A. Subba Rao |

| | |
|-------------------------------------|--|
| Hostel | : Dr. T. Radha Lakshmi Dr. M. Swarupa Rani V. Nirmala Dr. V. Bharatha Lakshmi C. Vijaya Kala Ch. Ramasudari |
| Games | : C. Vijaya Kala Dr. P. Anuradha Ch. Lalitha Kumari Dr. K. Eswaramma Dr. M. Bhavani T. Rajeswari |
| N.S.S. and Extension activities: | Y. Hemalatha M. Bhavani B. Sailaja Alivetamma Kalyani |
| Mentoring Systems | : P. Anuradha V. Nirmala Ch. Lalitha Kumari |
| Furniture Committee | : C. Vijaya Kala P. Anuradha |
| Daily Attendance Humanities | : V. Nirmala |
| Sciences (Eng) (Tel) | : Dr. B. Yasodha M. Bhavani |
| Consaldated attendance Humanities | : B. Revathi |
| Science (T.M.) Science (E.M.) | C. Vijaya Kala Y. Hema Latha |
| Time-Table & Classroom arrangements | Dr. B. Yasodha |

NAAC SUB COMMITTEES 2014 - 2015

1. Co-Ordinator : Dr. T. Radha Lakshmi
2. Magazine & News Letter : Dr. D. Revathi Devi
P. Rajani
3. Old Students Association : Dr. V. Bharatha Lakshmi
B. Sailaja
4. Parents' Association : Dr. M. Swarupa Rani
M. Bhavani
5. Extension Activities : Dr. P. Kamala Sai
C. Vijayakala
6. Student Counselling Consultancy : M. Bhavani
7. Campus Maintenance : V. Nirmala
Dr. B. Yasoda
8. Library Advisory Board : Y. Hemalatha



NAAC IQAC

| No. | Name | Designation | Role |
|-----|--|-------------|------------------------------|
| 1. | Dr. M. Swarupa Rani | Chairperson | Head of the Institution |
| | Principal-In-Charge | | |
| 2. | Dr. D. Revathi Devi | Member | Staff Member |
| | Reader in English | | |
| 3. | V. Nirmala | Member | Staff Member |
| | Lec. in Comm. | | |
| 4. | M. Bhavani | Member | Staff Member |
| | Lec. in Zoology | | |
| 5. | Dr. P. Kamalasai | Member | Staff Member |
| | Lect. in Hindi | | |
| 6. | Dr. V. Bharatha Lakshmi | Member | Senior Administrative Member |
| | Reader in Commerce | | |
| 7. | C. Vijayakala | Member | Member |
| | Lect. in Physical Education | | |
| 8. | Dr. P. Anuradha | Member | Member |
| | Lect. in Library & Information Science | | |
| 9. | A. Lakshmi Kumari | Member | Office Superintendent |
| 10. | Dr. C.R. Reddy | Member | Managing Committee Member |
| | Correspondent | | |
| 11. | G.D. Reddy | Member | Managing Committee Member |
| | Treasurer | | |
| 12. | Dr. K. Mehermani | Member | Managing Committee Member |
| | Special Officer | | |
| 13. | Rtn. A.S.N. Raju | Member | Public Local Society |
| 14. | Dr. T. Radha Lakshmi | Member | Co-Ordinator |
| | Lec. in Chemistry | | |

| TUTORIAL BATCHES 2014 - 2015 | | | | |
|------------------------------|---------------|----------|-----------------|--------------------|
| S. No. | Class | Roll No. | No. of Students | Name of the Staff |
| 1 | III B.A | 1-22 | 22 | B. Revathi |
| 2 | II B.A | 1-22 | 22 | D. Sujana |
| 3 | I B.A | 1-28 | 28 | D. Geetha |
| 4 | III B.Com(G) | 1-33 | 33 | C. Vijayakala |
| 5 | II B.Com(G) | 1-33 | 33 | Sk. Shakeela |
| 6 | I B.Com(G) | 1-28 | 28 | P. Rajani |
| 7 | III B.Com(CA) | 1-25 | 25 | N. Sravanthi |
| 8 | II B.Com(CA) | 26-50 | 25 | R. Sravani |
| 9 | I B.Com(CA) | 1-25 | 25 | S. Mamatha |
| 10 | II B.Com(CA) | 26-50 | 25 | N. Sravanthi |
| 11 | I B.Com(CA) | 1-30 | 30 | M. Eswaramma |
| 12 | I B.Com(CA) | 31-60 | 30 | S. Jayalakshmi |
| 13 | III MCS | 1-25 | 25 | M. Srilakshmi |
| 14 | III MCS | 26-50 | 29 | A. Srinivasulu |
| 15 | II MCS | 1-25 | 25 | T. Rajesh |
| 16 | II MCS | 26-50 | 25 | K. Vijaya Lakshmi |
| 17 | I MCS | 1-35 | 35 | E. Prasoon |
| 18 | I MCS | 36-72 | 36 | V. Bhanupriya |
| 19 | III MPC | 1-14 | 14 | B. Yasoda |
| 20 | II MPC | 1-14 | 14 | D. Santhi |
| 21 | I MPC | 1-15 | 15 | G. Prasanthi |
| 22 | III CPZ | 1-15 | 15 | Ch. Lalitha Kumari |
| 23 | II CPZ | 1-10 | 10 | Ch. Lalitha Kumari |
| 24 | I CPZ | 1-09 | 9 | Ch. Lalitha Kumari |
| 25 | III CBZ | 1-28 | 28 | Y. Hemalatha |
| 26 | II CBZ | 1-29 | 29 | M. Bhavani |
| 27 | I CBZ | 1-28 | 28 | P. Subbarathamma |
| 28 | III MPE | 1-24 | 24 | P. Alivelamma |
| 29 | II MPE | 1-24 | 24 | K. Divya Deepa |
| 30 | I MPE | 1-21 | 21 | Swapna |
| 31 | III BBC | 1-17 | 17 | B. Sailaja |
| 32 | II BBC | 1-13 | 13 | B. Sailaja |
| 33 | I BBC | 1-10 | 10 | P. Gayathri |

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| Academic Activities for the year 2014 - 2015 | | |
|---|------|--|
| DATE | WEEK | June 2014 |
| 9 | Mon | Re-opening of the College after Summer Vacation and Commencement of II & III Year Degree classes |
| 10 | Tue | Varalakshmi Vratam - Holiday |
| 11 | Wed | Second Saturday Holiday |
| 12 | Thu | |
| 13 | Fri | Result Review Meeting |
| 14 | Sat | Second Saturday - Holiday |
| 15 | Sun | Holiday |
| 16 | Mon | |
| 17 | Tue | |
| 18 | Wed | |
| 19 | Thu | |
| 20 | Fri | |
| 21 | Sat | |
| 22 | Sun | Holiday |
| 23 | Mon | |
| 24 | Tue | |
| 25 | Wed | |
| 26 | Thu | |
| 27 | Fri | |
| 28 | Sat | |
| 29 | Sun | Holiday |
| 30 | Mon | |
| Number of working days | | 18 |
| No. of Holidays | | 04 |

13

| DATE | WEEK | July 2014 |
|------------------------|------|--|
| 1 | Tue | |
| 2 | Wed | |
| 3 | Thu | |
| 4 | Fri | Discussion on extra curricular activities with student Representatives |
| 5 | Sat | |
| 6 | Sun | Holiday |
| 7 | Mon | |
| 8 | Tue | |
| 9 | Wed | |
| 10 | Thu | |
| 11 | Fri | |
| 12 | Sat | Second Saturday Holiday |
| 13 | Sun | Holiday |
| 14 | Mon | Jyothi day Commencement of classes for I Degree UG & PG |
| 15 | Tue | |
| 16 | Wed | |
| 17 | Thu | |
| 18 | Fri | |
| 19 | Sat | |
| 20 | Sun | Holiday |
| 21 | Mon | |
| 22 | Tue | |
| 23 | Wed | |
| 24 | Thu | |
| 25 | Fri | |
| 26 | Sat | |
| 27 | Sun | Holiday |
| 28 | Mon | |
| 29 | Tue | Ramzan - Holiday |
| 30 | Wed | |
| 31 | Thur | |
| Number of working days | | 25 |
| No. of Holidays | | 06 |

14

| DATE | WEEK | August 2014 |
|------------------------|------|---|
| 1 | Fri | |
| 2 | Sat | |
| 3 | Sun | Holiday |
| 4 | Mon | Syllabus Review Meeting |
| 5 | Tue | |
| 6 | Wed | |
| 7 | Thu | |
| 8 | Fri | Varalakshmi Vratam - Holiday |
| 9 | Sat | Second Saturday Holiday |
| 10 | Sun | Holiday |
| 11 | Mon | |
| 12 | Tue | |
| 13 | Wed | |
| 14 | Thu | |
| 15 | Fri | Independence Day Holiday |
| 16 | Sat | |
| 17 | Sun | Holiday - Krishnasthami |
| 18 | Mon | |
| 19 | Tue | |
| 20 | Wed | |
| 21 | Thu | |
| 22 | Fri | |
| 23 | Sat | |
| 24 | Sun | Holiday |
| 25 | Mon | Commencement of I Internal Examination for U.G. Classes 25th - 28th Ist Internals |
| 26 | Tue | |
| 27 | Wed | |
| 28 | Thu | |
| 29 | Fri | Vinayaka Chavithy - Holiday |
| 30 | Sat | |
| 31 | Sun | Holiday |
| Number of working days | | 22 |
| No. of Holidays | | 8 |

15

| DATE | WEEK | September 2014 | DATE | WEEK | October 2014 |
|-----------------------------|------|---|-----------------------------|------|--|
| 1 | Mon | | 1 | Wed | |
| 2 | Tue | | 2 | Thu | Gandhi Jayanthi - Holiday |
| 3 | Wed | | 3 | Fri | Vijaya Dasami - Holiday |
| 4 | Thu | | 4 | Sat | |
| 5 | Fri | Teacher's Day | 5 | Sun | Holiday (Bakkrid) |
| 6 | Sat | | 6 | Mon | Reopening after Dasara Holidays |
| 7 | Sun | Holiday | 7 | Tue | |
| 8 | Mon | | 8 | Wed | |
| 9 | Tue | | 9 | Thu | Guest Lecture programme in the Dept.of History |
| 10 | Wed | | 10 | Fri | |
| 11 | Thu | Guest Lecture programme in the Dept. of Zoology | 11 | Sat | Second Saturday Holiday (Working day) |
| 12 | Fri | | 12 | Sun | Holiday |
| 13 | Sat | Second Saturday Holiday | 13 | Mon | |
| 14 | Sun | Holiday | 14 | Tue | |
| 15 | Mon | | 15 | Wed | Commencement of II Internal Examinations for UG Classes 15th - 18th II Internals |
| 16 | Tue | | 16 | Thu | |
| 17 | Wed | | 17 | Fri | |
| 18 | Thu | | 18 | Sat | |
| 19 | Fri | | 19 | Sun | Holiday |
| 20 | Sat | | 20 | Mon | |
| 21 | Sun | Holiday | 21 | Tue | Seminar in the Department of Computer Science |
| 22 | Mon | Syllabus Review Meeting | 22 | Wed | |
| 23 | Tue | | 23 | Thu | Deepavali - Holiday |
| 24 | Wed | | 24 | Fri | |
| 25 | Thu | Quiz Programme to UG Arts Classes | 25 | Sat | |
| 26 | Fri | | 26 | Sun | Holiday |
| 27 | Sat | Dasara Holidays 27.09.2014 to 05.10.2014 | 27 | Mon | |
| 28 | Sun | Holiday | 28 | Tue | |
| 29 | Mon | | 29 | Wed | |
| 30 | Tue | | 30 | Thu | |
| | | | 31 | Fri | |
| Number of working days - 25 | | | Number of working days - 25 | | |
| No. of Holidays - 05 | | | No. of Holidays - 6 | | |

16

17

| DATE | WEEK | November 2014 | DATE | WEEK | December 2014 |
|-----------------------------|------|--|-----------------------------|------|--|
| 1 | Sat | Last Instruction day for I & III & V Semesters From 2nd - 6th November Preparation Holidays | 1 | Mon | Commencement of PG SEE |
| 2 | Sun | Holiday | 2 | Tue | |
| 3 | Mon | | 3 | Wed | |
| 4 | Tue | Moharam - Holiday | 4 | Thu | |
| 5 | Wed | | 5 | Fri | Guest Lecture Programme in the Dept. of Physics |
| 6 | Thu | Karthika Pournami - OH | 6 | Sat | |
| 7 | Fri | Commencement of PG Semester end examinations for UG classes from 7th - 22 nd | 7 | Sun | Holiday |
| 8 | Sat | Second Saturday Holiday | 8 | Mon | |
| 9 | Sun | Holiday | 9 | Tue | |
| 10 | Mon | | 10 | Wed | |
| 11 | Tue | | 11 | Thu | |
| 12 | Wed | | 12 | Fri | |
| 13 | Thu | | 13 | Sat | Second Saturday Holiday |
| 14 | Fri | | 14 | Sun | Holiday |
| 15 | Sat | | 15 | Mon | |
| 16 | Sun | Holiday | 16 | Tue | |
| 17 | Mon | | 17 | Wed | Suppose Christmas Celebrations |
| 18 | Tue | | 18 | Thu | Educational Tour for Three days (18th - 20th December 2014) |
| 19 | Wed | | 19 | Fri | |
| 20 | Thu | | 20 | Sat | Holiday |
| 21 | Fri | | 21 | Mon | |
| 22 | Sat | | 22 | Tue | |
| 23 | Sun | Holiday | 23 | Wed | Christmas eve - OH |
| 24 | Mon | | 24 | Thu | Christmas - Holiday |
| 25 | Tue | | 25 | Fri | Boxer's day - OH |
| 26 | Wed | | 26 | Sat | |
| 27 | Thu | | 27 | Sun | Holiday |
| 28 | Fri | | 28 | Mon | College Annual Literary Competitions for two days |
| 29 | Sat | | 29 | Tue | |
| 30 | Sun | Holiday | 30 | Wed | |
| Number of working days - 23 | | | Number of working days - 23 | | |
| No. of Holidays - 7 | | | No. of Holidays - 8 | | |

18

19

| DATE | WEEK | January 2015 |
|------|------|--|
| 1 | Thu | New Year's Day - OH |
| 2 | Fri | Quiz Programme to UG Science Students |
| 3 | Sat | |
| 4 | Sun | Holiday - Milad-un-nabi |
| 5 | Mon | |
| 6 | Tue | |
| 7 | Wed | |
| 8 | Thu | |
| 9 | Fri | |
| 10 | Sat | Second Saturday Holiday |
| 11 | Sun | Holiday |
| 12 | Mon | |
| 13 | Tue | Bhogi |
| 14 | Wed | Pongal |
| 15 | Thu | |
| 16 | Fri | |
| 17 | Sat | |
| 18 | Sun | Holiday |
| 19 | Mon | |
| 20 | Tue | 1st Internal Exams 20.01.2015 to 23.01.2015 |
| 21 | Wed | |
| 22 | Thu | |
| 23 | Fri | |
| 24 | Sat | |
| 25 | Sun | Holiday |
| 26 | Mon | Republic Day |
| 27 | Tue | |
| 28 | Wed | Guest Lecture Programme in the Dept. of Botany |
| 29 | Thu | |
| 30 | Fri | |
| 31 | Sat | |
| | | Number of working days - 19 |
| | | No. of Holidays - 12 |

Pongal Holidays
From
10th - 18th January

20

| DATE | WEEK | February 2015 |
|------|------|---------------------------------|
| 1 | Sun | Holiday |
| 2 | Mon | Syllabus Review meeting |
| 3 | Tue | |
| 4 | Wed | |
| 5 | Thu | Annual Sports Day |
| 6 | Fri | College Annual Day Celebrations |
| 7 | Sat | Second Saturday Holiday |
| 8 | Sun | Holiday |
| 9 | Mon | |
| 10 | Tue | |
| 11 | Wed | |
| 12 | Thu | |
| 13 | Fri | |
| 14 | Sat | |
| 15 | Sun | Holiday |
| 16 | Mon | |
| 17 | Tue | Mahasivaratri - Holiday |
| 18 | Wed | |
| 19 | Thu | |
| 20 | Fri | |
| 21 | Sat | |
| 22 | Sun | Holiday |
| 23 | Mon | |
| 24 | Tue | |
| 25 | Wed | |
| 26 | Thu | |
| 27 | Fri | |
| 28 | Sat | |
| | | Number of working days - 22 |
| | | No. of Holidays - 6 |

21

| DATE | WEEK | March 2015 |
|------|------|--|
| 1 | Sun | Holiday |
| 2 | Mon | |
| 3 | Tue | |
| 4 | Wed | |
| 5 | Thu | |
| 6 | Fri | |
| 7 | Sat | Second Saturday Holiday |
| 8 | Sun | Holiday |
| 9 | Mon | |
| 10 | Tue | |
| 11 | Wed | |
| 12 | Thu | |
| 13 | Fri | |
| 14 | Sat | |
| 15 | Sun | Holiday |
| 16 | Mon | 11nd Internal Examination 16.03.2015 to 19.03.2015 |
| 17 | Tue | |
| 18 | Wed | |
| 19 | Thu | |
| 20 | Fri | Last Instruction Day |
| 21 | Sat | Ugadi Preparation Holidays 21.03.2015 to 25.03.2015 |
| 22 | Sun | Holiday |
| 23 | Mon | |
| 24 | Tue | |
| 25 | Wed | |
| 26 | Thu | Commencement of Semester End Examinations for UG & PG Students |
| 27 | Fri | |
| 28 | Sat | |
| 29 | Sun | Holiday |
| 30 | Mon | |
| 31 | Tue | |
| | | Number of working days - 25 |
| | | No. of Holidays - 6 |

22

| DATE | WEEK | April 2015 |
|------|------|----------------------------|
| 1 | Wed | |
| 2 | Thu | |
| 3 | Fri | |
| 4 | Sat | |
| 5 | Sun | Holiday |
| 6 | Mon | |
| 7 | Tue | |
| 8 | Wed | |
| 9 | Thu | |
| 10 | Fri | Last Working day |
| 11 | Sat | Second Saturday Holiday |
| 12 | Sun | Holiday |
| 13 | Mon | |
| 14 | Tue | |
| 15 | Wed | Dr. Ambedkar Jayabthi |
| 16 | Thu | |
| 17 | Fri | |
| 18 | Sat | |
| 19 | Sun | Holiday |
| 20 | Mon | |
| 21 | Tue | |
| 22 | Wed | |
| 23 | Thu | |
| 24 | Fri | |
| 25 | Sat | |
| 26 | Sun | Holiday |
| 27 | Mon | |
| 28 | Tue | |
| 29 | Wed | |
| 30 | Thur | |
| | | Number of working days - 9 |
| | | No. of Holidays - 1 |

Last Working Day
11-4-14
College Reopening
after Summer
Vacation
10-6-2015

23

D.R.W. DEGREE & P.G. COLLEGE
AUTONOMOUS - GUDUR
Academic schedule for the U.G. Courses for the
Year 2014 - 15
1st SEMESTER - B.A., B.Com., B.Sc.,

Commencement of class work : 14-7-2014
No. of working days : 84

| Year | Month | No. of working days |
|------|--------------|---------------------|
| 2014 | July | 15 |
| | August | 22 |
| | September | 22 |
| | October | 21 |
| | November | 4 |
| | Total | 84 |

☉ I Internal 25th August - 28th August 2014
 ☉ II Internal 15th October - 18th October 2014
 ☉ Dasara Holidays 27th September - 05th October 2014
 ☉ Last Instruction day 1-11-2014
 ☉ Preparation Holidays for semester and examination 2 to 6th November 2014.

Schedule for semester end theory examinations

| Time | Day for | Date of Examination | Subject and Paper |
|-----------------|---------|---------------------|--|
| 9 to 12-00 noon | Fri | 7.11.2014 | English - I |
| | Mon | 10.11.2014 | Telugu / Hindi - I |
| | Wed | 12.11.2014 | Foundation Course - I |
| | Fri | 14.11.2014 | History-I/Maths-I/ Zoology-I/Biotechnology-I /Foundamentation of Accounting - I |
| | Mon | 17.11.2014 | Eco-II/Com.Sci-II/Physics (W.M.) - I/ Botany-I / Business Economics - I |
| | Wed | 19.11.2014 | Pol.Sci-I/Stat-I/ Ele-I/ Chem-I/ Busi.org and Manag-I |
| | Fri | 21.11.2014 | Foundamentals of Information Technigners-I For B.Com.,(Gen) Fundamentals and office Automation-I B.Com.,(C.A.) |

24

3rd SEMESTER

Commencement of class work : 9-6-2014
No. of working days : 148

| Year | Month | No. of working days |
|--------------|------------|---------------------|
| 2014 | June | 18 |
| | July | 25 |
| | August | 22 |
| | September | 22 |
| | October | 21 |
| | November | 4 |
| Total | 148 | |

☉ I Internal 25th August - 28th August 2014
 ☉ II Internal 15th October - 18th October 2014
 ☉ Dasara Holidays 27th September - 5th October 2014
 ☉ Last Instruction day 1-11-2014
 ☉ Preparation Holidays 2 to 6th November 2014.
 (27th Sep. Compensatory Holiday, 11th october workingday)

Schedule for Semester end Theory Examinations

Schedule for semester end theory examinations

| Time | Day for | Date of Examination | Subject and Paper |
|--------------|---------|---------------------|---|
| 9 to 12 Noon | Sat | 8.11.2014 | English - III |
| | Tue | 11.11.2014 | Telugu / Hindi - III |
| | Thu | 13.11.2014 | Foundation Course - I |
| | Sat | 15.11.2014 | History-III/Maths-III/Zoo.-III /Biotech.-III/Founda. Accountancy |
| | Tue | 18.11.2014 | Eco-III/Com.Sci-III/ Phy.(NM)(W.M)III/ Botany-III /Bus. Stat. |
| | Thu | 20.11.2014 | Pol.Sci-III/Stat-III/ Ele-III / Chem-III/ Income Tax and other Taxes |
| | Sat | 22.11.2014 | Bakingand Financial Services B.Com(G) object oriented Program. in Visual Basic-B.Com(CA) |

25

5th SEMESTER

Commencement of class work : 9-6-2014
No. of working days : 110

| Year | Month | No. of working days |
|--------------|------------|---------------------|
| 2014 | June | 18 |
| | July | 25 |
| | August | 22 |
| | September | 22 |
| | October | 21 |
| | November | 4 |
| Total | 112 | |

☉ I Internal 25th August - 28th August 2014
 ☉ II Internal 15th October - 18th October 2014
 ☉ Dasara Holidays 27th September - 05th October 2014
 ☉ Last Instruction day 1-11-2014
 ☉ Preparation Holidays for semester and examination 2nd to 6th November 2014.

Schedule for Semester end Theory Examinations

Schedule for semester end theory examinations

| Time | Day for | Date of Examination | Subject and Paper |
|-----------------|---------|---------------------|---|
| 9 am to 12 noon | Fri | 7.11.2014 | His-V / Maths-V/Zoo-V Busilaw XVII |
| | Mon | 10.11.2014 | His-VI/Maths-VI/Auditing XVIII Zoo VI |
| | Wed | 12.11.2014 | Eco-V / Com.Sci V/Phy-V (N.M.) - Bot - V/ Cos Man. Acc. - XIX Phy-V (W.M.) |
| | Fri | 14.11.2014 | Eco-VI / Com.Sc.VI / Phy W.M. - VI Bot VI / Cor. Acc - XX, Phy (N.M.) - VI |
| | Mon | 17.11.2014 | Pol.Sci V / Stat - V / Ele-V / Che V (I-slash) Data base Management System XXI Fundamentals of C** (B.Com C.A.) |
| | Wed | 19.11.2014 | Pol.Sci-VI/Stat-VI/ Ele-VI/ Che VI / Stat VI/E-comm. (B.Com., Gen) Fundame. of JAVA B.Com., (C.A.) |
| | Fri | 21.11.2014 | Environmental Studies |

26

2nd, 4th, 6th SEMESTER

Commencement of class work : 24-11-2014
No. of working days : 83

| Year | Month | No. of working days |
|-----------|--------------|---------------------|
| 2014-2015 | December | 23 |
| | January | 19 |
| | February | 22 |
| | March | 19 |
| | Total | 83 |

☉ Sankranthi Holidays 10th - 18th January 2015
 ☉ I Internal 20th - 23rd January 2015
 ☉ II Internal 16th - 19th March 2015
 ☉ Last Instruction Day 20-03-2015.
 ☉ Preparation Holidays for Semester end examinations 21st - 25th March 2015

2nd SEMESTER B.A., B.Sc., B.Com.,

Schedule for Semester end Theory Examinations

Schedule for semester end theory examinations

| Time | Day for | Date of Examination | Subject and Paper |
|--------------|---------|---------------------|---|
| 2 pm to 5 pm | Thu | 26.3.2015 | English - II |
| | Sat | 28.3.2015 | Telugu / Hindi - II |
| | Tue | 31.3.2015 | Foundation Course - II |
| | Thu | 2.4.2015 | His-II / Maths-II/Zoo-II / Biotech-II / Fundamen- tals of Acc - II |
| | Mon | 6.4.2015 | Eco-II / Com. Sci-II/Physi- cs-(W.M.)II Bot-II/Phy(NM) Buss.Eco-II |
| | Wed | 8.4.2015 | Poli.Sci-II / Stat-II / Ele-II / Chem - II / Buss.org and Mang - II |
| | Fri | 10.4.2015 | For B.Com., (G) M.S. Office For B.Com., (CA) M.S. Offi. |

27

| 4 th SEMESTER | | | |
|---|---------|---------------------|--|
| Commencement of class work : 24-11-2014 | | | |
| No. of working days : 83 | | | |
| Schedule for semester end theory examinations | | | |
| | Day for | Date of Examination | Subject and Paper |
| Time 9 am to 12 noon | Fri | 27.3.2015 | English - IV |
| | Mon | 30.3.2015 | Telugu / Hindi - IV |
| | Wed | 1.4.2015 | For B.Com., (Gen & CA) - Entrepreneurship, B.Sc., Comp. Sci. Students Principles and Concepts. M.S.office-II for B.A.,B.Sc., students |
| | Sat | 4.4.2015 | His-IV / Maths -IV / Zoo-IV / Biotech-IV / Adva.Acc. |
| | Tue | 7.4.2015 | Eco-IV / Com.Sci.IV / Phy (NM) - II, Phy (W.M.) - IV, Bot - IV, Business Stat. |
| | Thu | 9.4.2015 | Poli.Sci-IV / Stat-IV / Ele-IV / Chem -IV / Income Tax and other Taxes. |
| | Sat | 11.4.2015 | For B.Com., (G) Banking & Financial Services For B.Com., (CA)E.Comm.&Tally. |
| 6 th SEMESTER | | | |
| Schedule for Semester end Theory Examinations | | | |
| | Day for | Date of Examination | Subject and Paper |
| Time 9 am to 12 noon | Thu | 26.3.2015 | His-VII/Maths-VII/Zoo VII Business Law |
| | Sat | 28.3.2015 | His-VIII/Maths-VIII/Zoo VIII BCRW |
| | Tue | 31.3.2015 | Eco-VII / Com.Sci VII / Phy N.M./ Phy W.M.-VII/ Cost & Manage. Accounting/Bot. VII |
| | Thu | 2.4.2015 | Eco-VIII / Com.Sci VIII / Phy N.M./ Phy W.M.-VIII/ Corporate Accou./Bot.VIII |
| | Mon | 6.4.2015 | Pol.Sci-VII / Stat-VII / Ele- VII / Che - VII / Sql / B.com(G) |
| | Wed | 8.4.2015 | Ob. ori.prog.with C++ B.Com(CA) |
| | Fri | 10.4.2015 | Poli.Sci-VIII / Stat- VIII / Ele-VIII / Che -VIII / Tally Object ori.pro. with JAVA Environmental studies |

28



ENCLOSURE – II (Best Practices)

Best practice : I

❖ Title of the practice

“SAHAYA ” (Helping Hand)

❖ Objectives of the practices

- To create better harmony among student community
- To develop helping nature
- To extend possible help to the needy people
- To develop simplicity among students
- To promote social responsibility

❖ The context

‘Sahaya’ giving helping hand is initiated in the college with a aim to develop a sense of pride and providing platform for collective thinking and community feeling

❖ The Practice

Sahaya – live and let live concept donate rupee one. A box was kept near the office room with a caption on it “Live and let live” – donate rupee one. The entire student are encouraged to donate rupee one to the box. The visitors, Parents, Officials who visits the institution are also encouraged to donate liberally to the box. The principal of the college and the faculty members motivate the students to donate their contribution in the box on special occasions like Birthdays, Teachers day, Fresher’s Day, Farewell parties etc. The staff will also contribute liberally during special occasions.

The box will be opened by the principal of the college once in a month in the presence of the student union members, all class representatives and the senior faculty members. The money will be counted and kept for utilization on various activities for under privileged people.

❖ Evidence of Success

By adopting this best practice students developed social responsibility and togetherness among them. The money collected has been utilized for extending helping hand to the needy people in orphanages, old age homes and differently abled persons. The students developed simplicity and stopped spending money on luxuries. This has developed social responsibility among

all the students in the campus. Every month the money is being utilized for extending helping hand to the needy people. The institution never faced any constraints or limitations in following the practice.

❖ **Problems encountered and resources has required**

The institution never encountered any problem from implementing the practice as it is voluntary service. Most of the students donate rupee one from their pocket money with total pride and there is no compulsion. The visitors who visiting the institution also donate liberally by seeing the caption “Live and let live” as this practice is self sustained practice and the resources are generated on voluntary basis there is no for depth resources.

Best Practice – II

Title of the practice :

Maintenance of the Hostel mess by students on dividing system

❖ **Objective of the Practice**

- To minimize the expenditure on overheads
- To inculcate co – operation and coordination among hostel inmates
- To develop managerial skills among students
- To inculcate dignity of labour culture among students
- To develop self discipline among the students

❖ **The Context :**

Maintenance of hostel mess by students on dividing system with no profit no loss basis. The total maintenance of the mess in the hostel is being done by the student representatives. Motivating the students towards the practice is the contextual future or challenging issue

❖ **The Practice**

There are 665 students are residing in the attached hostel in the college campus. The institution introduced a practice of maintaining the hostel mess on “No profit and No loss system” on dividing basis. The total maintenance of the mess is being look after by the students. There is no compromise on quality and quantity as the mess is being run on no profit and no loss. The issue of provisions maintaining the menu with majority opinion of the students, distributing the evening snacks, serving the breakfast, lunch and dinner in

rotation turns. Calculating the mess bill are all done by the students. This will reduce the overheads in the kitchen and maintenance of the Hostel. Students are divided in to groups and allot these duties. As there are no servers the students will serve the food in a rotating turns. Each student will nearly get one or two duties in a year. Hence the students are happy to share the responsibility a there is drastic change in the mess bill .

❖ **Evidence of Success**

The practice is successfully implemented it inculcated the habit of co – operation and co –ordination. The Students are developing managerial skill which will be very much useful to them. In future to maintain their houses as home ministers. It helps the students to inculcate the habit of dignity of labour The hostel expenditure is minimized. Quality food is being served on subsidized rates. The practice is well appreciated by all the officials of Government and the Universities. The District Collector visited the hostel to study the practice of running the hostel. The Vice-Chancellor of Women’s University and the Vice-Chancellor of S.V. University sent their team of faculty members and students to study the maintenance of the hostel. All the officials appreciated the management of the college for running the hostel in a unique way.

❖ **Problems encountered and resources required**

So far there are no problems are encountered as all the students are voluntarily and willingly doing the work. As the practice minimize the expenditure the students are happily rendering their services. No financial resources are required in this practice. Only man power is required the man power is voluntarily extended by the hostel inmates.

Other best practices follows by the college :

Pidikita Biyyam – Hand full of Rice

- A drum is kept in the college in which students and staff are encouraged to donate a hand full of rice (Pidikita Biyyam) every day. The rice collected is being donated to old age homes and orphanages in the surrounding area once in a month. This practice develops social concern and helping nature among students.

Recycling of Waste Papers :

- The college has tieup with Adithya Enterprises, Chennai for exchange of waste paper for fresh paper. The college has taken up recycling of waste paper in colobaration with I.T.C

Use of 'YOU TUBE'as teaching tool

- As the U.G.C. has banned desection in Zoology labs, the faculty of Zoology Department are giving practical training to the students by using Youtube Videos, which are very much useful. Not only by the Zoology department, but also most of the departments in the college are also following this practice by using Youtube Videos for giving extra coaching and creating awareness in the recent trends in the their concern subject.

Each one - Teach one

- All the students are encouraged to educate one illiterate under this practice. Students are advised to identify one illiterate person in their surrounding area and train them to read and write. Each student is expected to train atleast one person in a year.

Observation of Plastic Free Day

- In order to enhance environment conceren among the student community, observation of plastic free day is being followed in the college once in a month, Use of plastic bags and polythene items is banned in the campus.

Presentation of Saplings

- Usually in all special occassions it is our custom to present flower bouquets to the invited guests, which are usually being wasted immediately after the function. Hence the college started a unique practice of presenting a sapling in the palce of Bouquet, through which tree plantation is being encouraged. This practice is being appreciated by each and every guest who visiting the institution.
